

**MACKENZIE COUNTY  
ORGANIZATIONAL COUNCIL MEETING**

**Tuesday, October 28, 2014  
1:00 p.m.  
Fort Vermilion Council Chambers  
Fort Vermilion, AB**

<b>PRESENT:</b>	Jacque Bateman	Councillor
	Peter F. Braun	Councillor
	Elmer Derksen	Councillor
	John W. Driedger	Councillor
	Eric Jorgensen	Councillor
	Josh Knelsen	Councillor
	Bill Neufeld	Councillor
	Ricky Paul	Councillor
	Walter Sarapuk	Councillor
	Lisa Wardley	Councillor

**REGRETS:**

<b>ADMINISTRATION:</b>	Joulia Whittleton	Chief Administrative Officer
	John Klassen	Director of Environmental Services & Operations
	Byron Peters	Director of Planning & Development
	Ron Pelensky	Director of Community Services & Operations
	Carol Gabriel	Manager of Legislative & Support Services

**ALSO PRESENT:** Cst Michael Morehouse, RCMP  
Cst. Casandra Greene, RCMP  
Ray Toews, Member of the Public

Minutes of the Organizational Council meeting for Mackenzie County held on October 28, 2014 in the Fort Vermilion Council Chambers.

**CALL TO ORDER:            1. a) Call to Order**

Joulia Whittleton, Chief Administrative Officer, called the meeting to order at 1:02 p.m.

**AGENDA:                    2. a) Adoption of Agenda**

**MOTION 14-10-692        MOVED** by Councillor Braun

That the agenda be adopted with the following addition:

3. b) Appointment of Scrutineers

**CARRIED**

**VOTING PROCEDURE**

**3. a) Voting Procedure**

**MOTION 14-10-693**

**MOVED** by Councillor Neufeld

That all elections required at the Organizational Meeting be held by secret ballot.

**CARRIED**

**3. b) Appointment of Scrutineer (ADDITION)**

**MOTION 14-10-694**

Requires Unanimous

**MOVED** by Councillor Sarapuk

That Cst. Michael Morehouse, Cst. Casandra Greene and Ray Toews and be appointed as election scrutineers.

**CARRIED UNANIMOUSLY**

**ELECTION OF REEVE &  
DEPUTY REEVE**

**4. a) Election of Reeve**

Ms. Whittleton called for nominations for the position of Reeve for Mackenzie County for the period October 28, 2014 to October 2015.

First Call: Councillor Sarapuk nominated Councillor Neufeld.  
Accepted.

Second Call: No further nominations.

Third Call: No further nominations.

**MOTION 14-10-695**

**MOVED** by Councillor Wardley

That nominations cease for the position of Reeve.

**CARRIED**

Councillor Neufeld was acclaimed as Reeve for Mackenzie County for the period October 28, 2014 to October 2015.

**4. b) Election of Deputy Reeve**

Ms. Whittleton called for nominations for the position of Deputy Reeve for Mackenzie County for the period October 28, 2014 to October 2015.

First Call: Councillor Jorgensen nominated Councillor Sarapuk. Accepted.

Second Call: No further nominations.

Third Call: No further nominations.

**MOTION 14-10-696**

**MOVED** by Councillor Jorgensen

That nominations cease for the position of Deputy Reeve.

**CARRIED**

Councillor Sarapuk was acclaimed as Deputy Reeve for Mackenzie County for the period October 28, 2014 to October 2015.

**4. c) Oath of Office – Reeve & Deputy Reeve**

The Oath of Office was administered to the Reeve and Deputy Reeve by Joulia Whittleton, Chief Administrative Officer, and Cst. Michael Morehouse, Fort Vermilion RCMP.

**TURNOVER OF CHAIR:**

**5. a) Turnover of Chair to the Reeve**

Ms. Whittleton turned over the chair to newly acclaimed Reeve Neufeld.

Reeve Neufeld recessed the meeting at 1:11 p.m. and reconvened the meeting at 1:20 p.m.

**BYLAWS/POLICIES:**

**6. a) Bylaw 974-14 Honorariums & Expenses**

**MOTION 14-10-697**

Requires 2/3

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 974-14 being the Honorariums & Expenses Bylaw for Mackenzie County as AMENDED.

**CARRIED**

**MOTION 14-10-698**

**MOVED** by Councillor Braun

Requires 2/3

That second reading be given to Bylaw 974-14 being the Honorariums & Expenses Bylaw for Mackenzie County.

**CARRIED**

**MOTION 14-10-699**

Requires Unanimous

**MOVED** by Councillor Jorgensen

That consideration be given to go to third reading of Bylaw 974-14 being the honorariums and expense bylaw for Mackenzie County at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 14-10-700**

Requires 2/3

**MOVED** by Councillor Derksen

That third and final reading be given to Bylaw 974-14 being the honorariums and expense bylaw for Mackenzie County.

**CARRIED**

**MOTION 14-10-701**

**MOVED** by Councillor Jorgensen

That administration investigate the AAMDC Pension Plan for Councillors.

**CARRIED**

**6. b) Bylaw 969-14 Organizational/Procedural Bylaw**

**MOTION 14-10-702**

**MOVED** by Councillor Paul

That first reading be given to Bylaw 977-14 being the organizational and procedural bylaw for Mackenzie County with the following amendment:

40. *Alternate members at large ~~cannot~~ **may** attend committee meetings as a member of the committee ~~unless~~ **when** a regular member at large is absent from the meeting. They cannot vote on matters of the committee unless a regular member at large is absent from the meeting.*

**CARRIED**

**MOTION 14-10-703**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 977-14 being the organizational and procedural bylaw for Mackenzie County.

**CARRIED**

**MOTION 14-10-704**

Requires Unanimous

**MOVED** by Councillor Driedger

That consideration be given to go to third reading of Bylaw 977-14 being the organizational and procedural bylaw for Mackenzie County at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 14-10-705**

**MOVED** by Councillor Wardley

That third reading be given to Bylaw 977-14 being the organizational and procedural bylaw for Mackenzie County.

**CARRIED**

**6. c) Policy ADM050 Council/Administration Protocol**

**MOTION 14-10-706**

**MOVED** by Councillor Driedger

That Policy ADM050 Council/Administration Protocol be received for information.

**CARRIED**

**COUNCIL COMMITTEES  
& TASK FORCES**

**7. a) Review of Council Committee Terms of Reference**

**MOTION 14-10-707**

**MOVED** by Councillor Knelsen

That the Council Committee Terms of Reference be approved as AMENDED.

**CARRIED**

**7. b) Abolishment of Inactive Committees**

**MOTION 14-10-708**

**MOVED** by Councillor Braun

That the Education Committee be abolished and that Councillors be appointed to the local Community Adult Learning Councils.

**CARRIED**

**7. c) Appointment of Council Members to Council Committees, Boards and Task Force**

Reeve Neufeld recessed the meeting at 2:02 p.m. and reconvened the meeting at 2:17 p.m.

**MOTION 14-10-709**

**MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Agricultural Appeal Board** for the period October 28, 2014 to October 2015.

Councillor Knelsen  
Deputy Reeve Sarapuk  
Councillor Braun

**CARRIED**

**MOTION 14-10-710**

**MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Agricultural Land Use Planning Committee** for the period October 28, 2014 to October 2015.

Nominated/Elected:  
**Councillor Knelsen**  
**Councillor Jorgensen**  
**Councillor Bateman**  
Councillor Derksen  
**Councillor Driedger**

**CARRIED**

**MOTION 14-10-711**

**MOVED** by Councillor Wardley

That the following Councillors be appointed to the **Amalgamation of Housing Boards Implementation Committee** for the period October 28, 2014 to October 2015.

Nominated/Elected:  
**Councillor Knelsen**  
**Councillor Bateman**  
Councillor Derksen  
**Councillor Driedger**  
**Councillor Jorgensen**

**CARRIED**

**MOTION 14-10-712**

**MOVED** by Councillor Bateman

That the following Councillors be appointed to the **Assessment Review Board** for the period October 28, 2014 to October 2015.

Councillor Braun  
Councillor Wardley (alternate)

**CARRIED**

**MOTION 14-10-713**

**MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Buffalo Head Drainage Ad-Hoc Committee** for the period October 28, 2014 to October 2015.

Councillor Knelsen  
Councillor Derksen

**CARRIED**

**MOTION 14-10-714**

**MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Community Services Committee** for the period October 28, 2014 to October 2015.

Councillor Braun  
Councillor Knelsen  
Councillor Wardley  
Councillor Paul

**CARRIED**

**MOTION 14-10-715**

**MOVED** by Councillor Paul

That the following Councillors be appointed to the **Community Sustainability Committee** for the period October 28, 2014 to October 2015.

Nominated/Elected:  
**Councillor Driedger**  
**Councillor Braun**  
**Councillor Wardley**  
Councillor Derksen  
**Councillor Jorgensen**

**CARRIED**

**MOTION 14-10-716**

**MOVED** by Councillor Braun

That the following Councillors be appointed to the **Emergency Response Committee** for the period October 28, 2014 to October 2015.

Reeve Neufeld  
Deputy Reeve Sarapuk  
Councillor Paul

**CARRIED**

**MOTION 14-10-717**

**MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Finance Committee** for the period October 28, 2014 to October 2015.

Nominated/Elected:  
**Councillor Braun**  
**Councillor Wardley**  
Councillor Derksen  
**Councillor Bateman**  
**Councillor Knelsen**

**CARRIED**

**MOTION 14-10-718**

**MOVED** by Councillor Braun

That the following Councillors be appointed to the **Inter-Municipal Planning Commission** for the period October 28, 2014 to October 2015.

Nominated/Elected:  
**Councillor Driedger**  
**Councillor Bateman**  
Councillor Derksen

**CARRIED**

**MOTION 14-10-719**

**MOVED** by Councillor Braun

That the following Councillors be appointed to the **Inter-Municipal Subdivision & Development Appeal Board** for the period October 28, 2014 to October 2015.



Councillor Wardley  
Councillor Knelsen (alternate)

**CARRIED**

**MOTION 14-10-720**

**MOVED** by Councillor Bateman

That the following Councillors be appointed to the **Land Use Framework Ad Hoc Joint Committee** for the period October 28, 2014 to October 2015.

Councillor Wardley  
Councillor Jorgensen (alternate)

**CARRIED**

**MOTION 14-10-721**

**MOVED** by Councillor Jorgensen

That the following Councillors be appointed to the **Mackenzie Housing Management Board** for the period October 28, 2014 to October 2015.

Nominated/Elected:  
Councillor Driedger  
**Councillor Paul (alternate)**  
**Councillor Knelsen**

**CARRIED**

**MOTION 14-10-722**

**MOVED** by Councillor Paul

That the following Councillors be appointed to the **Mackenzie Library Board** for the period October 28, 2014 to October 2015.

Nominated/Elected:  
**Councillor Wardley**  
**Councillor Driedger**  
Councillor Derksen

**CARRIED**

**MOTION 14-10-723**

**MOVED** by Councillor Braun

That the following Councillors be appointed to the **Municipal Planning Commission** for the period October 28, 2014 to October 2015.

Nominated/Elected:  
**Councillor Bateman**  
Councillor Derksen  
**Councillor Driedger**

**CARRIED**

**MOTION 14-10-724**

**MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Public Works Committee** for the period October 28, 2014 to October 2015.

Nominated/Elected:  
**Councillor Paul**  
**Councillor Driedger**  
Councillor Derksen  
**Councillor Knelsen**  
**Councillor Jorgensen**

**CARRIED**

**MOTION 14-10-725**

**MOVED** by Councillor Wardley

That the **Regional Service Sharing Agreement Negotiating Committee** be abolished.

**CARRIED**

**MOTION 14-10-726**

**MOVED** by Councillor Paul

That the following Councillors be appointed to the **Regional Sustainability Study Committee** for the period October 28, 2014 to October 2015.

Nominated/Elected:  
**Councillor Jorgensen**  
**Councillor Wardley**  
**Councillor Driedger**  
**Councillor Bateman**  
Councillor Derksen

**CARRIED**

**MOTION 14-10-727**

**MOVED** by Councillor Bateman

That the following Councillors be appointed to the **Subdivision &**

**Development Appeal Board** for the period October 28, 2014 to October 2015.

Councillor Wardley  
Councillor Knelsen (alternate)

**CARRIED**

**MOTION 14-10-728**

**MOVED** by Councillor Jorgensen

That the following Councillors be appointed to the **Tompkins Crossing Committee** for the period October 28, 2014 to October 2015.

Nominated/Elected:  
Councillor Derksen  
**Councillor Driedger**  
**Councillor Knelsen**  
**Councillor Braun**  
Councillor Paul (declined)

**CARRIED**

**MOTION 14-10-729**

**MOVED** by Councillor Jorgensen

That the Weed Control Appeal Board be abolished.

**CARRIED**

**MOTION 14-10-730**

**MOVED** by Councillor Jorgensen

That the ballots for the council committee elections be destroyed.

**CARRIED**

**APPOINT  
REPRESENTATIVES:**

**8. a) Appointment of Council Representatives to Other Committees**

**MOTION 14-10-731**

**MOVED** by Councillor Knelsen

That the council representatives currently sitting on the external committees remain the same.

**CARRIED**

**MOTION 14-10-732**

**MOVED** by Councillor Wardley

That Councillor Braun be appointed to the **La Crete Community Adult Learning Council** for a one year term ending October 2015.

**CARRIED**

**MOTION 14-10-733**

**MOVED** by Councillor Braun

That Councillor Paul be appointed to the **North East Community Adult Learning Council** for a one year term ending October 2015.

**CARRIED**

**7. d) Appointment of Members at Large to County Boards/Committees**

Reeve Neufeld recessed the meeting at 3:10 p.m. and reconvened the meeting at 3:14 p.m.

**MOTION 14-10-734**

**MOVED** by Councillor Paul

That the following Members at Large be appointed to the **Municipal Planning Commission** for a one year term ending October 2015.

Jack Eccles (La Crete area)  
Beth Kappelar (High Level rural)  
Erick Carter (Fort Vermilion area)

**CARRIED**

**MOTION 14-10-735**

**MOVED** by Councillor Braun

That the following Members at Large be appointed to the **Mackenzie Housing Management Board** for a one year term ending October 2015.

Jack Eccles (La Crete area)  
Wally Schroeder (La Crete area)  
Mike Kowal (Fort Vermilion area)  
Peter H. Wieler (Fort Vermilion area)

**CARRIED**

**MOTION 14-10-736**

**MOVED** by Deputy Reeve Sarapuk

That the following Member at Large be appointed to the **Assessment Review Board** for a two year term ending October 2016.

Peter. T. Braun

**CARRIED**

**MOTION 14-10-737**

**MOVED** by Councillor Wardley

That the following Member at Large be appointed to the **Inter-Municipal Planning Commission** for a one year term ending October 2015.

Beth Kappelar

**CARRIED**

**MOTION 14-10-738**

**MOVED** by Councillor Bateman

That the following Members at Large be appointed to the **Inter-Municipal Subdivision & Development Appeal Board** for a one year term ending October 2015.

Jerry Chomiak  
Joe Peters

**CARRIED**

**MOTION 14-10-739**

**MOVED** by Councillor Wardley

That the following Members at Large be appointed to the **Mackenzie Library Board:**

Lorraine Peters - La Crete (3 year term)  
Lucille Labrecque - Fort Vermilion (3 year term)  
Irene van der Kloet – Zama Position (1 year term)  
Lorna Joch - County Rural (2 year term)

**CARRIED**

**MOTION 14-10-740**

**MOVED** by Councillor Braun

That the following Members at Large be appointed to the **Subdivision & Development Appeal Board** for a one year term ending October 2015.

Jerry Chomiak  
Joe Peters

**CARRIED**

**OTHER BUSINESS:**

**9. a) 2015 Council Meeting Dates**

**MOTION 14-10-741**

**MOVED** by Councillor Wardley

That the 2015 Regular Council meetings be scheduled as follows:

Date	Location	Time
Tuesday, January 13, 2015	Fort Vermilion	10:00 a.m.
Wednesday, January 28, 2015	Fort Vermilion	1:00 p.m.
Tuesday, February 10, 2015	Fort Vermilion	10:00 a.m.
Wednesday, February 25, 2015	Fort Vermilion	10:00 a.m.
Tuesday, March 10, 2015	Fort Vermilion	10:00 a.m.
Wednesday, March 25, 2015	Fort Vermilion	1:00 p.m.
Tuesday, April 14, 2015	Fort Vermilion	10:00 a.m.
Wednesday, April 29, 2015	Fort Vermilion	1:00 p.m.
Friday, May 8, 2015	Fort Vermilion	10:00 a.m.
Wednesday, May 27, 2015	La Crete	10:00 a.m.
Wednesday, June 10, 2015	Fort Vermilion	10:00 a.m.
Wednesday, June 24, 2015	Fort Vermilion	10:00 a.m.
Wednesday, July 29, 2015	Fort Vermilion	1:00 p.m.
Tuesday, August 11, 2015	Fort Vermilion	10:00 a.m.
Wednesday, August 26, 2015	Fort Vermilion	10:00 a.m.
Tuesday, September 8, 2015	Fort Vermilion	10:00 a.m.
Wednesday, September 30, 2015	Fort Vermilion	1:00 p.m.
Tuesday, October 13, 2015	Fort Vermilion	10:00 a.m.
Wednesday, October 28, 2015	Fort Vermilion	10:00 a.m.
Tuesday, November 10, 2015	Fort Vermilion	10:00 a.m.
Wednesday, November 25, 2015	Fort Vermilion	1:00 p.m.
Tuesday, December 8, 2015	Fort Vermilion	10:00 a.m.

**CARRIED**

**9 b) Conferences**

Discussion item regarding conference attendance and reporting.

**DESTRUCTION OF  
BALLOTS:**

**10. a) Destruction of Ballots**

**MOTION 14-10-742**

**MOVED** by Councillor Bateman

That all ballots used during the 2014 organizational meeting be destroyed.

**CARRIED**

**ADJOURNMENT:**

**10. a) Adjournment**

**MOTION 14-10-743**

**MOVED** by Councillor Braun

That the Organizational Council meeting be adjourned at 4:02 p.m.

**CARRIED**

These minutes were approved by Council on Wednesday, October 29, 2014.

(original signed)

\_\_\_\_\_  
Bill Neufeld  
Reeve

(original signed)

\_\_\_\_\_  
Joulia Whittleton  
Chief Administrative Officer